



UK SPEEDER CONSULTING LTD

[Student Handbook]

September 2025

Company Number: 09421142

Registered Office: Suite 4.5 Barlow House, Minshull Street, Manchester, England, M1 3DZ



UK SPEEDER CONSULTING LTD

UK Speeder Consulting Ltd – Student Handbook (September 2025)

Welcome and Introduction

Welcome to the UK!

We are delighted to be your guardians during your stay. UK Speeder Consulting Ltd provides support, care, and guidance to help you settle in, stay safe, and succeed while studying in the UK. We are always here to help you and ensure your well-being.

Our team members are experienced in student care and fully trained in safeguarding. Whether you have a question, a concern, or simply need someone to talk to, please remember — we are only a phone call away.

The Role of the Guardianship Organisation, Your Guardian, and the Role of the Homestay

The Guardianship Organisation

UK Speeder Consulting Ltd acts as your guardianship organisation while you are studying in the UK. We work closely with your parents, school, and homestay to ensure you are well looked after and safe at all times. Our role includes arranging suitable accommodation, ensuring effective communication between school and parents, and providing 24/7 support for any welfare or safeguarding concerns.

Your Guardian

Your guardian is your main point of contact in the UK, responsible for your well-being and safety. Your guardian will visit you regularly, assist with any school or homestay issues, and provide advice or help whenever you need it. The guardian also communicates with your parents and the school to make sure everyone is informed and updated.

Your Homestay

Your homestay family provides you with a safe, comfortable, and welcoming home environment during your stay. You will be treated as part of the family, sharing meals and family life. Please respect their house rules and communicate openly if you have any questions or concerns.

Your Responsibilities as a Student

UK Speeder Consulting Ltd has a Student Behaviour Code of Conduct which outlines the positive behaviour expected from all students. Please read it carefully and follow it at all times. The guidelines are designed to help everyone live and study together safely and respectfully.

Contact Details

There may be times when you need to contact us. We are always here to assist you with any requests or concerns that you may have. Any concern you have will be taken seriously.

General Enquiries

Telephone (office hours): +44 7851 576666

Email: bruce.z@ukspeeder.com

Emergencies 24/7

Telephone: +44 7385 335872

Safeguarding Concerns



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Designated Safeguarding Lead (DSL)

Ms Xue Yan

Email: alexi.y@ukspeeder.com

Mobile (24/7): +44 7385 335872

Deputy Designated Safeguarding Lead (Deputy DSL)

Mr Junqi Yang – Educational Guardian

Email: jas.yang@ukspeeder.com

Mobile (24/7): +44 7598 854558

24/7 Safeguarding Contact: +44 7385 335872

This number is monitored at all times by the DSL team (Level 3 safeguarding trained) and should be used for any urgent welfare or safeguarding concern.

Keeping in Touch

We will keep in regular contact with you throughout your stay in the UK to ensure that you are happy at school and with your homestay arrangements. Please do talk to us if you have any questions, concerns, or if you simply want to chat — we are here to help.

The Process for Arriving in the UK

Please remember your passport and any other relevant paperwork.

When you arrive in the UK, a representative from UK Speeder Consulting Ltd (Normally Education guardian/ deputy DSL) will greet you at the airport, assist with luggage, and ensure your safe transfer to your homestay or school. We will confirm your arrival arrangements in advance and provide the driver's company, name, photo, and car registration for your safety.

If you have any problems at the airport:

- Do not leave the airport alone or with anyone who is not your named driver or representative.
- If you cannot find your driver, stay inside the airport in a safe, public area such as the arrivals hall.
- Contact your guardian or the 24/7 Safeguarding Contact (+44 7385 335872) immediately.
- Airport staff (such as information desk or security) can help you make a phone call if you need assistance.
- Wait until you have spoken to your guardian and they confirm who will collect you before leaving the airport.

Your safety is our top priority. Our staff and drivers are fully checked and trained, and we will always ensure that you are met and transferred safely to your destination.

Living in the UK

Living in the UK may be quite different to what you are used to. Every country has its own customs, and it may take you a while to get used to new ways of life. Please do not worry — this is normal. Here are a few examples of British customs to help you understand what is expected:

Meeting people: Sometimes British people come across as being reserved but usually they are kind, helpful and welcoming of visitors. British people usually greet each other with a handshake and use their title and surname, until being invited to use their first names. For example, when meeting a new contact, they may greet saying “Good morning Mr Harris”. Due to the



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coronavirus, greetings changed, and handshakes were not being used, although many people are starting to use this form of greeting again. If you feel uncomfortable doing this, a verbal greeting is perfectly acceptable, whilst maintaining social distancing.

Queues: The British people love queues! When waiting their turn, for example in a shop, bank or for public transport, people form a line one behind the other so that they are served in turn. It is considered rude to push in.

Please and thank you: British people greatly appreciate politeness. This means when you would like something you would start a sentence with the word “Please”, for example, “Please may I have a sandwich?” When you have received something, you should always reply with “Thank you”.

Sorry! The British people are often heard to say “Sorry!” This word is used if people accidentally bump into each other or make a mistake. Often people say it even if they were not to blame (for example, a person bumped into them whilst walking in the street).

Mealtimes: It is considered polite to wait for all people at the table to have their meals in front of them before you start to eat. Knives and forks are used to eat the vast majority of main courses, although some British families may use other cutlery to suit the cuisine. Knives and forks are placed together on the plate to indicate that the diner has finished. It is not considered polite to eat with your mouth open or speak whilst eating. Similar to the beginning of the meal, diners usually wait until everyone is finished before leaving the table, and often time is spent having a chat around the table.

Keeping Safe

We expect your stay in the UK to be a safe and happy one. The UK has a diverse population and is very welcoming. There is lots to do - from visits to art galleries and museums, to a wide range of outdoor activities. However, as is the case in all countries, you need to be aware of how to keep yourself safe just in case you find yourself in a difficult situation.

Personal safety and the care of valuable possessions and cash / credit cards

When you go out, you should be vigilant of what is happening around you. Keep your belongings close and ideally walk with no headphones so that you can hear traffic and others around you. Try not to use your phone when out and about unless it is necessary as this distracts you and could tempt opportunist thieves. It is best to go out with a friend or adult, rather than alone. Always let your homestay know if you are going out and what time you expect to return. If for any reason you are running late. Please let your homestay know. Make sure that your homestay has your mobile number, and that you have their number in your phone.

Please take care of your valuable possessions, including any money or credit cards. When out, ensure that money and cards are carefully stored, such as in a zipped pocket or bag. This is especially important in crowded areas, as pick pockets may be in operation.

If you lose your debit or credit cards, or think that they have been stolen, then contact your bank immediately who will be able to stop your card.

In an emergency

In emergencies you can call the police, fire brigade or ambulance on 999. This number should only be called when there is an emergency. The telephone operator will ask you what service you require and will ask you for some details, such as what has happened, and where you are.

For less urgent issues there are two separate numbers you can call, one for the police, and one for medical advice:



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Police (non-emergencies): 101

Medical information NHS: 111

You can dial any of the above numbers from a landline telephone or mobile phone.

Safeguarding

If you are ever concerned about your safety, we are here to help. If you have any worries, feel that you have been asked to do something that you feel uncomfortable doing or have been hurt in any way by another student (often called peer on peer abuse) or an adult, you should tell an adult you trust, even if the person has asked you not to tell anyone. Any concern you raise will be treated seriously.

UK Speeder Consulting Ltd has a designated safeguarding lead (DSL) and a [deputy designated safeguarding lead (DDSL) who can be contacted with any concerns that you have. They are trained to help you. Their contact details are:

DSL: Ms Xue Yan

Email: alexi.y@ukspeeder.com

Tel: +44 7385 335872

Deputy DSL: Mr Junqi Yang

Email: jas.yang@ukspeeder.com

Tel: +44 7598 854558

24-hour emergency number: +44 7385 335872

Alternatively, speak to any staff member of UK Speeder Consulting Ltd, your homestay, or school. Our Safeguarding Policy is available on our website or upon request.

Useful Contacts

ChildLine: 0800 1111

Children's Commissioner: 020 7783 8330 (<https://www.childrenscommissioner.gov.uk/about-us/contact>)

Prevent / Anti-Radicalisation

The ChildLine Website explains radicalisation as follows:

“Radicalisation is when someone starts to believe or support extreme views. They could be pressured to do illegal things by someone else. Or they might change their behaviour and beliefs”.

This could happen if they feel:

- isolated and lonely or wanting to belong
- unhappy about themselves and what others might think of them
- embarrassed or judged about their culture, gender, religion, or race
- stressed or depressed
- fed up with being bullied or treated badly by other people or by society
- angry at other people or the government



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- confused about what they are doing
- pressured to stand up for other people who are being oppressed.

Someone who has been radicalised might believe that sexual, religious, or racial violence is OK. They may be influenced by what they see online. And they might have links to extreme groups that preach hate like Nazi groups or Islamic extremists like Daesh, also known as ISIS or IS.

Having extreme views can be dangerous. And this can often lead to harmful and illegal activities involving violence, attacks, discrimination or hate - which the person could be arrested or sent to prison for. This can affect them and their future.”

<https://www.childline.org.uk/info-advice/your-feelings/anxiety-stress-panic/worries-about-the-world/>

If you are worried about the behaviour of someone you know, or if you think that someone is trying to radicalise you, seek help. We have a member of staff, known as the Prevent Lead, who is trained to deal with any concerns you may have:

Prevent Lead: Ms Xue Yan

Email: alexi.y@ukspeeder.com

Tel: +44 7385 335872

Further information on Prevent, Radicalisation can be found in the UK Speeder Consulting Ltd's Anti-Radicalisation and Prevent Duty Policy. You can find this as part of the Safeguarding and Child Protection Policy in the section 20.

You can also contact ChildLine (0800 1111) or the Police (999) in an emergency.

Safe Use of the Internet

The internet is a wonderful tool, providing us with a huge amount of information as well as access to our friends and family who can be many miles away. However, we need to take care to keep safe whilst using the internet as there are some people who are trying to trick us, such as into giving them our personal details. We also need to be careful of misinformation and disinformation (false information). These are most commonly referred to as 'fake news' or 'hoaxes'. The NSPCC explains that Misinformation is where false information is shared by accident without the intent to cause harm. For example, sharing inaccurate photos, quotes or dates online because you believe them to be true. Disinformation is false information shared deliberately to mislead and cause harm. For example, fabricated news stories and political propaganda.

Please take great care whilst using the internet. Your school will teach you how to use the internet safely. It is important that you adopt good online safety practice and report misuse, abuse or access to inappropriate materials.

Good online safety practice includes:

- Not giving out personal details such as addresses and telephone numbers to strangers, even if they say they are your own age
- Not sending digital pictures to strangers
- Not responding to unkind messages - tell a trusted adult
- Never giving out internet passwords to anyone
- Following the online safety guidelines that your school teaches you both in and out of school.

Further advice can be found at <https://www.thinkuknow.co.uk> or <https://www.childline.org.uk/info-advice/bullying-abuse-safety/online-mobile-safety/>

How to report concerns:



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- Tell a trusted adult, such as UK Speeder Consulting Ltd's DSL, your educational guardian, homestay, teacher, or parent.
- If you are worried about online abuse or the way someone has been communicating online you can report them to Child Exploitation & Online Protection command (CEOP) <https://www.ceop.police.uk/safety-centre>. CEOP is a law enforcement agency who helps keep children and young people safe from sexual abuse and grooming online.
- You can also call ChildLine who will offer advice and listen to any concerns. Their number is 0800 1111

Please discuss Wi-Fi access with your homestay. Some families have packages where they have a limit on the data they may use in a month; therefore, streaming films for example would be inappropriate. Please note that homestays may have filters on their internet and may use parental controls to prevent access to inappropriate sites. Some homestays may turn off the Wi-Fi at bedtime. You should use your own devices rather than the family's home computer.

Bullying / Cyberbullying

Bullying of any kind is not tolerated by your school or UK Speeder Consulting Ltd.

If you experience bullying during your stay in the UK, please tell a trusted adult as soon as possible who will be able to help you and make the bullying stop. This would usually be a teacher or your house parent if bullying occurred in school, or your guardian, homestay or a member of the guardianship organisation staff if bullying was experienced during your stay with a homestay family. Bullies often are unkind because they are unhappy themselves, so by telling an adult they will be helped too.

Bullying may include:

- Name calling or teasing
- Making unkind comments on social media or sending unkind messages
- Hurting someone physically
- Stealing items from an individual
- Threatening a person
- Spreading unkind rumours
- Unkindness may happen online - this is called cyberbullying

Your school will provide you with guidance on how to spot and handle bullying. ChildLine also offer some advice for children on bullying and cyberbullying. You can find this here: <https://www.childline.org.uk/info-advice/bullying-abuse-safety/types-bullying/bullying-cyberbullying/>

Living with a Homestay

UK Speeder expects all their students to be polite and courteous when staying with a homestay. Your homestay is not a hotel and the expectation is that you will be included as part of the family. As such, you will be expected to engage with family members, joining them at mealtimes, and possibly helping with chores such as laying the table. Your homestay will explain their own house rules with you when you arrive. Please do ask them if you have any questions. You are part of the family — be polite, say “please” and “thank you”, and follow the house rules.

Mealtimes

Breakfast - Typical food includes cereal, porridge, toast, croissants, fruit, or yoghurt. You may be offered a cooked breakfast such as poached, boiled, or scrambled eggs, or bacon and eggs.



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Lunch - this is usually a light meal, such as a salad, sandwich, or soup.

Dinner - this is usually the main meal of the day and will usually be a two-course meal. The main course will usually be hot. Dinner is usually served around the table and all family members usually attend.

Snacks - your host family will provide you with snacks and drinks in-between meals if you so wish. Typical snacks include a biscuit, slice of cake or fruit. Your homestay will explain how you can access these.

You should ensure that UK Speeder is aware of any special dietary requirements or allergies. If you have any special requests, please do let your homestay know.

Most homestays will prepare meals for you (breakfast, lunch, and dinner). You may want to help the family in their meal preparations or cook something yourself. Please do talk to your homestay about this and they will advise you how to use the kitchen and the necessary safety rules. If you have your own food that you wish to eat during your stay, please let your homestay know so that this can be stored safely (for instance in a fridge if required).

Bathroom & Laundry

Be considerate with time and cleanliness. Most homestays will do your laundry weekly.

Use of the bathroom

Students are asked to be respectful of the family routines. If you are sharing a bathroom, please be considerate with the time taken to shower and bathe as others may need to use the facility. Please leave bathrooms tidy. Some families may have limits on the amount of hot water available each day due to their boiler capacity. Please discuss the best times for showering or taking a bath. It is not usually necessary to shower or bathe more than once a day. Please ensure that you lock the door of the bathroom when in use and ensure that you are suitably clothed when travelling to and from the bathroom.

Laundry arrangements

If you are staying with a homestay for more than one night, they will provide you with laundry facilities. In most cases the homestay will undertake to do the laundry for you. Depending upon your age and maturity, the homestay may give permission for you to do your own laundry if requested and agreed.

Homesickness

When you arrive in the UK, you might miss your home, family, and friends. These feelings of missing familiar surroundings and family are perfectly normal and are called homesickness.

Signs that you may be feeling homesick include:

- A strong desire to go home
- Feeling lonely
- Feeling sad
- Feeling anxious
- Lack of motivation
- Loss of confidence



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- Feeling depressed
- Experiencing mood swings
- Feeling insecure
- Finding simple tasks difficult
- Physical symptoms, such as headaches and nausea

If you feel homesick please do not worry, there are many people who can help you manage your feelings. Talk to your house parent, teacher, parent, guardian, or any member of guardian staff who will listen and will be able to support you and offer advice. School life will be very busy and there will be many activities arranged to enable you to have fun and make new friends.

Electrical Safety

Please be aware that electrical appliances need to be handled safely as they can pose a risk of fire if not used appropriately. Specifically, overseas phone chargers and laptop power devices may pose a significant fire risk so if possible, purchase UK versions. Please do ask us for advice on the best appliances to purchase, we are happy to help!

Medical Care

You should register with a local doctor (GP).

You will be required to register with a doctor whilst staying in the UK. This is usually arranged by the school. If you have private medical insurance, please provide us with the details. Depending on your period of stay, it may also be advisable to register with a dentist.

Please do let your homestay or the guardianship organisation know if you feel unwell. They will look after you. This may include making a doctor's appointment for you, or in an extreme emergency taking you to hospital. If you feel unwell at school, please let your house parent, matron, nurse or teacher know and they will look after you.

The National Health Service has a helpline that can be used. This number is 111.

In an emergency, an ambulance can be called on 999.

Permission for visiting the local area / travelling further afield

UK Speeder Consulting Ltd recognises that students may wish to visit local shops or meet friends during their free time. However, all outings must comply with our safeguarding procedures to ensure students' safety and well-being.

Minimum Age for Going Out Alone

Students under the age of 14 must not go out unaccompanied under any circumstances. They should always be accompanied by a responsible adult such as their homestay, guardian, or school staff.

Students aged 14–15 may only go out locally and during daylight hours with written permission from their guardian and the homestay's agreement.

Students aged 16–17 may go out unaccompanied locally, provided that they have their guardian's and homestay's prior consent, know how to contact their guardian, and agree to return by the curfew time.



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All students under 18 must seek permission from their guardian before travelling outside the local area or visiting friends elsewhere in the UK.

Curfew Times

To ensure safety and consistent expectations across all placements:

Students aged 14–15: must return home by 8:30 pm unless accompanied by an adult.

Students aged 16–17: must return home by 10:00 pm, unless attending a supervised school event or with prior guardian approval.

No student under 18 should be out later than 10:00 pm without the explicit consent of their guardian and homestay.

Supervision and Safety

Students should travel in groups where possible and must inform their homestay of where they are going, who they are with, and what time they will return.

Students must carry their mobile phone (fully charged), and UK Speeder Consulting Ltd's 24/7 Safeguarding number at all times: +44 7385 335872.

If there is any delay or change of plan, the student must contact their homestay and guardian immediately.

Under no circumstances may a student stay overnight elsewhere without prior written permission from their parents and guardian.

Travelling Further Afield

Travel beyond the local area (e.g. to another city or county) requires written permission from both the parent and the guardian.

The student must provide details of the itinerary, accommodation, travel method, and supervising adult (if applicable).

All approved travel is recorded in the safeguarding log maintained by UK Speeder Consulting Ltd.

English Laws

Alcohol

It is illegal for anyone under 18 to buy or consume alcohol in public. UK Speeder Consulting Ltd does not permit their students to consume alcohol whilst under their care, including when they are staying at a homestay. In the UK it is illegal for people under 18 to buy alcohol in a pub, off-licence, shop or elsewhere. In most cases, it is against the law for anyone to buy alcohol for someone under 18 to drink in a pub or a public place.

Drugs

UK Speeder Consulting Ltd prohibits students from using recreational drugs and illegal substances whilst in their care. In the UK you can get a fine or prison sentence if you:

- take drugs
- carry drugs
- make drugs



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- sell, deal or share drugs (also called ‘supplying’ them)

If you are under 18, the police are allowed to tell your parent, guardian or carer that you’ve been caught with drugs.

Smoking and Vaping

UK Speeder Consulting Ltd prohibits students from smoking or vaping whilst in their care. In the UK, it is illegal to buy cigarettes or vapes (also known as e-cigarettes) if you are under the age of 18.

Sexual Activity

UK Speeder Consulting Ltd prohibits students from engaging in sexual activity whilst in their care, even if they are over the age of consent. In the UK the age of consent is 16. That means that it is illegal to have sex with someone under the age of 16.

Tattoos and Piercings

UK Speeder Consulting Ltd prohibits students from having a tattoo or body piercing whilst in their care. In the UK, it is illegal to tattoo a young person under the age of 18, even if they have parental consent. There is no legal age of consent for body piercing, and so it is legal for someone under the age of 18 to have a piercing as long as they have consented to it. Children under the age of 16 cannot legally consent to a genital (or in the case of girls, nipple) piercing, as it is considered to be indecent assault.

Mobile Phones

The UK has several network providers. We will be able to help you register with a phone provider and help you purchase SIM cards - please contact us for further details.

Mobile phones are extremely useful devices, especially when you are a long way from home and want to stay in contact with your family and friends. However, it is important that you use them safely. ChildLine offers useful advice on their website:

- “Use a passcode on your phone: This can help to protect your data if someone tries to steal or access it. Nobody should be able to guess your passcode, so do not set it to something other people will know, like your birthday.
- Keep your phone with you: Store your phone in a safe pocket so that it is hidden from sight. Be careful when you take it out in public places and do not let other people use it unless you know and trust them.
- Do not use public WiFi: Public WiFi may not always be secure, especially in places like cafés. Connecting to it means that someone might be able monitor the sites or apps you are using.
- Check what data your apps can use: Lots of apps will ask for permission to use your data when you install them. They might want to view things like your location, contacts, photos and even messages. Be careful about what you agree to and check what permissions your apps have in the ‘settings’ menu of your phone.
- Add an ICE (In Case of Emergency) contact number to your phone - UK Speeder Safeguarding: +44 7385 335872; If you lose your phone or something happens, it can be hard for someone to contact you. Add the phone number of someone you trust, like your parent or carer to your lock screen or on the back of your phone with a sticker. Add an ICE (In Case of Emergency) contact on your phone:
- Be careful who you add or talk to: When you talk to someone online, you do not always know who they are or whether they’re being truthful. If you are talking to someone online, be careful about what you share.



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●Think before you share or save something: Once you share a message, photo or video you lose control of it. Someone else can save or screenshot it, and they can share it with other people. Sharing or saving nudes can be illegal.”[<https://www.childline.org.uk/info-advice/bullying-abuse-safety/online-mobile-safety/mobile-phone-safety/>]

Please also be courteous when using your mobile phone whilst at your homestay. This includes not using it at the mealtime, or when the family are engaging in discussion with you. You should not ask to use the homestay telephone unless there is an emergency, or you have agreed this in advance with the homestay.

Travelling Around

You may need to travel during your time in the UK. This will include travelling to and from your homestay, to and from school, to the airport or any places that you wish to visit. If you require transport, please let us know. Transport is usually arranged by your school or guardianship organisation. They use trusted drivers who have had the necessary safety checks. Occasionally guardianship staff or homestays may be permitted to provide transport for you. You will be provided with details of who is going to collect you in advance. You will be given the name of the driver, taxi's company and the registration number of the car, along with the time that they will arrive. Please ensure that you are ready at the stated time. Never go with anyone other than the named person/registration number provided, even if they say that this has been arranged with school/guardian. If you are in any doubt, ask a trusted adult, such as a member of school staff, or your guardian.

When you are travelling in a car please sit in the back where possible and use the seat belts provided. If you are under 12 and below 135cm in height you will be required to use a booster seat. This is a legal requirement.

If you wish to use public transport, please ask us for permission. We will help you with booking tickets if permission is granted.

The British Council has some useful advice for keeping safe on public transport. It can be found here: Safety First

When you are walking or cycling, you need to take care to keep safe.

When walking:

- Use pavements to walk on.
 - Use Zebra or pelican crossings where possible to cross the road, but do not assume cars will stop if they see you waiting. Make sure that it is safe before you cross.
 - Stay alert and listen for bikes and runners - this means not wearing headphones when out walking
 - Look both ways to check that it is safe to cross
 - If there isn't a safe crossing, find a good place to cross away from parked cars where you can see what is coming on both sides of the road.
 - The Think!1 Website provides the following advice for cyclists: <https://www.think.gov.uk/cycle-safety/>
 - Ride decisively and keep clear of the kerb.
 - Look and signal to show drivers what you plan to do, make eye contact where possible.
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- Avoid riding up the inside of vehicles, as you might not be seen. If a vehicle is indicating to the left, hang back at the junction to reduce the risk of a collision.
- Always use lights after dark or when visibility is poor. Wear high-visibility and reflective clothing and accessories at all times
- Wear a correctly fitted cycle helmet that is securely fastened and conforms to current regulations.
- Your local council can help you plan your journey by providing maps showing dedicated paths and routes.
- Where possible, try to maintain social distancing when you cycle, for example when waiting at crossings and traffic lights.
- When using hire bikes (private, docked or dockless) wash your hands for at least 20 seconds or sanitise your hands before and after cycling.

Managing Your Money

UK Speeder Consulting Ltd will help you and your parents make sure your money is managed safely while you are studying in the UK.

Your parents will decide how much pocket money you receive.

Pocket money may be given directly by your parents or through your guardian.

Please do not carry large amounts of cash. £20–£50 is usually enough for daily needs.

Keep your cash, bank card, and valuables in a safe place.

If you lose money or your card, tell your guardian or homestay immediately.

We can help you open a UK bank account if needed.

Always be careful online and never share your bank details or passwords. We can assist you in setting up a UK bank account. Keep cash and bank cards safe at all times.

Keeping Your Passport Safe

Your passport is an important document. You should ensure that this is always kept safe. Usually schools will keep these for you but there will be times when you need to travel with them, for instance, when travelling to and from the UK. Please take care not to lose your passport as this could result in travel delays.

Religion and Worship

The UK is a diverse country with many religions. If you wish to attend a place of worship, please let us know — we can help arrange this.



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Learning to Drive

If you are over 17 and planning to spend some time in the UK after your schooling, you may want to learn to drive. You must apply for a provisional licence first and then apply for lessons. When the driving instructor feels you are ready, they will suggest that you apply for your test. There is a theory test and a practical driving test, and both must be passed before you will be awarded your licence. Please let us know if you would like to learn to drive, and if your parents agree, we will help you to make the necessary arrangements. Further information can be found on the government website <https://www.gov.uk/driving-lessons-learning-to-drive>

School Rules

Your school will explain to you their rules and expectations of how you should behave. Please pay regard to these expectations when staying at your homestay as well.

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Student Code of Conduct

Most students cared for by UK Speeder Consulting Ltd attend full-time boarding schools during term time. This Code of Conduct applies in all circumstances – both while students are in their boarding schools and when they stay with a UK Speeder arranged homestay during exeat weekends, half-term breaks, or holidays. It sets out our expectations for respectful, safe, and responsible behaviour.

1. General Expectations

- Treat all staff, homestay families, fellow students, and members of the public with respect and courtesy.
- Bullying, harassment, or discrimination of any kind will not be tolerated.
- Comply with all UK laws and school rules.
- Safeguarding concerns: if you feel unsafe, unhappy, or worried, contact the Designated Safeguarding Lead (DSL) or Deputy DSL at any time via the 24/7 safeguarding line.
- Students must remain in regular contact with their homestay, school, and guardian, and must not go missing.

2. Boarding School Behaviour

- Attend all classes punctually and complete schoolwork responsibly.
- Follow the instructions of school staff and respect the authority of the school's DSL.
- Comply with the school's behaviour policy and safeguarding procedures.
- Represent yourself and your family positively in school and in public.

3. Homestay Behaviour

When staying in a homestay arranged by UK Speeder:

- Respect the homestay family's house rules, including kitchen and bathroom use.
- Observe curfews appropriate to your age and agreed by your guardian.
- Alcohol, smoking, vaping, and illegal substances are strictly prohibited.
- Sexual activity, tattoos, and body piercings are not permitted while under guardianship.



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- Inform your homestay and guardian before leaving the house; overnight stays elsewhere require prior approval.
- Use household equipment responsibly and with permission.

4. Health and Safety

- Follow fire safety and emergency procedures at school and in homestays.
- Do not tamper with safety equipment such as smoke alarms or fire extinguishers.
- Report accidents, illnesses, or hazards immediately to your homestay, school staff, or guardian.

5. Online Safety

- Use the internet responsibly and for appropriate purposes.
- Do not access or download inappropriate material.
- Do not share personal details or arrange to meet strangers online.
- Do not take or share photos/videos of others without their permission.
- Report online bullying, abuse, or concerning behaviour to your homestay, school, or guardian immediately.

6. Consequences of Misconduct

Failure to follow this Code of Conduct will result in disciplinary action:

- First step: verbal warning and discussion.
- Second step: written warning and report to parents and school.
- Persistent or serious breaches may result in termination of guardianship services and/or referral to statutory authorities.
- Illegal behaviour will be reported to the police.



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Appendix: Student Behaviour Induction Checklist

This checklist summarises the key points of the Student Code of Conduct. All students must review this with their guardian or homestay at induction and sign below to confirm understanding and agreement.

- ☐ I will treat everyone with respect and avoid bullying, harassment, or discrimination.
- ☐ I will follow school rules, attend classes, and respect staff authority.
- ☐ I will follow homestay house rules, observe curfews, and seek permission for overnight stays.
- ☐ I will not use alcohol, drugs, cigarettes, or vaping devices.
- ☐ I will use the internet responsibly and report online concerns immediately.
- ☐ I will follow health and safety rules and report any concerns or incidents.
- ☐ I know how to contact the DSL/Deputy DSL via the 24/7 safeguarding line if I feel unsafe.
- ☐ I understand that breaking these rules may result in disciplinary action, including termination of guardianship services.

Student Name: _____

Signature: _____

Date: _____